

QC Frontend User Manager

User Walkthrough

Version 2.0 | Current through QCFUM 1.0.7

Complete user-facing guide for installing, configuring, testing, and operating safe frontend Joomla user onboarding and management workflows.

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Current-state rule

This document describes the accepted QCFUM 1.0.7 product. It does not authorize a new software build or replace Jason-confirmed live behavior as the highest authority.

QuantaCade - Powerful Joomla Extensions

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Navigation tip

Use Word's Navigation pane to jump between Heading 1 sections. The headings in this walkthrough are structured for quick searching and future PDF bookmarks.

1. How to Use This Walkthrough

This guide is for Joomla site owners, administrators, and authorized frontend managers. Start with Quick Start when installing for the first time. Use the individual feature sections for daily operation and Troubleshooting before opening a support request.

Term	Meaning
Authorized user	A logged-in Joomla user allowed to open one or more QCFUM frontend menu items.
Invite Link	A secure emailed link that lets a new person finish account setup.
User Type Profile	A friendly choice that maps to administrator-approved Joomla groups.
Invite Pack	A reusable Invite Link configuration containing Profile, expiration, email, landing, and approval behavior.
Join Code	A Max self-service code mapped to an Invite Pack.
Submitted By	Audit/reporting attribution only; it does not mean the new user is owned by that person.

Normal Joomla users only

QCFUM does not create child, owned, or subordinate accounts. Every completed account is a normal Joomla user. Attribution exists only for limits, history, accountability, and troubleshooting.

2. Quick Start Setup Roadmap

1. Install or update the outer QCFUM package through Joomla Extension Manager. Do not uninstall an existing installation first.
2. Open Components > QC Frontend User Manager and review Status.
3. On Settings, configure protected groups, protected user IDs, source/viewable groups, editable groups, and allowed destination groups before giving frontend access.
4. Review the included Default Registered User Profile and Starter Invite Pack.
5. Open Email Templates, review the welcome and Invite Link wording, use Preview, and send test messages.
6. Review Frontend Design and Frontend Text. Defaults are usable; customize only what your site needs.
7. Create Joomla menu items for the frontend views you will use and assign appropriate Joomla access levels.
8. Test Create User and Invite Link with a non-admin test account.
9. On Pro or higher, enable/test CSV, approvals, automation, and queue retry only after the basic workflows work.
10. On Max or All Access, create/test Join Codes and enable User Manager after protected-account rules are confirmed.

Minimum test	Expected result
Basic access	Create and Invite Link are available; CSV and Join Code methods are hidden.
Direct Create	New user receives a temporary password by email and must reset it; submitting user never sees it.
Invite Link	Success confirms creation/email but never displays the raw link.
Email Preview	Preview opens above the editor; closing Preview keeps unsaved changes and the editor open.
Tracker	Pending invites appear; filters control completed/inactive history.
Protection	Protected groups/users cannot be changed from frontend actions.
Tasks	Automation and License Revalidation show healthy schedules/diagnostics on Status.

3. What QC Frontend User Manager Does

QCFUM lets selected people create, invite, import, track, and, on Max, manage users from the Joomla frontend without receiving administrator backend access.

Workflow	What happens	Plan
Create User	Authorized user creates a normal Joomla account. QCFUM privately generates and emails a temporary password and requires a reset.	Basic+
Invite Link	Authorized user emails a secure setup link; recipient completes account setup on the frontend.	Basic+
CSV Import	Preview and process multiple direct-create or Invite Link rows.	Pro+
Create With Join Code	A user selects a currently usable code and completes a mapped onboarding flow.	Max / All Access
User Manager	Authorized frontend manager searches and acts only on permitted users.	Max / All Access

- Site administrators control access, groups, profiles, packs, codes, emails, design, approvals, automation, and safeguards.
- QCFUM is not a replacement for Joomla's full backend User Manager.
- Frontend users see only the actions and records allowed to them.

4. Plan Guide

Live prices are shown on QuantaCade. This guide focuses on capabilities and does not hardcode prices. All Access provides the Max QCFUM feature set.

Feature	Basic	Pro	Max / All Access
Create User and Invite Link	Included	Included	Included
Created users per authorized submitter	10	100	Unlimited
Destination groups	1	5	Unlimited
Profiles / Invite Packs	1 included of each; edit	Up to 10; add/delete	Unlimited; add/delete
Frontend Design/Text	Included	Included	Included
Email HTML	Responsive built-in HTML from plain text	Custom HTML editing	Custom HTML editing
CSV / approvals / temporary access	Not available	Included	Included
Automation / queue retry	Not available	Included	Included
Join Codes	Not available	Not available	Included
User Manager / bulk actions	Not available	Not available	Included
Safety controls	Included	Included	Included

Basic is active

A site with no saved license key operates as Basic Active. Core Create and Invite Link workflows should load normally.

- The administrator may see locked features and upgrade pills. Ordinary frontend users do not see plan marketing for unavailable methods.
- The three-day Max preview can be started from the administrator experience when available.
- Settings created during a trial or paid plan remain stored after downgrade; they are disabled until entitlement returns.

5. Administrator Area

Tab	What it controls
About	Product explanation and QuantaCade information.
Status	License, version, update state, installation identity, task diagnostics, and repair guidance.
Settings	Core behavior, groups, safeguards, CSV/approvals, automation, and User Manager settings.
Frontend Design	Colors, forms, fields, tables, buttons, checkboxes, pagination, and popups.
Frontend Text	Optional heading/body wording and typography for each frontend display.
Email Templates	26 workflow templates, Preview, Send Test, and email queue diagnostics.
Profiles	Friendly group mappings.
Invite Packs	Reusable Invite Link configurations.
Join Codes	Max self-service onboarding codes.
Tracker	Invites, created users, email timing, attribution, status, and supported approvals.
Insights	Activity and onboarding summaries.

Recommended order

Settings and safeguards first; Profiles and Invite Packs second; Email Templates third; Frontend Design/Text fourth; Joomla menu items and non-admin testing last.

6. Status, License, Preview, and Updates

- Enter or replace a license key in the administrator area. A changed key is validated immediately.
- Remove the key to return to Basic Active without deleting paid settings.
- A no-key reminder explains how to enter a key and start the three-day Max preview. It disappears after a key is saved.
- Validation unavailable means QCFUM could not reach the service; it does not mean the key is invalid.
- Status distinguishes invalid, expired, revoked, wrong-product, domain-denied, and domain-limit results.
- Installed version, available Joomla update, update-site state, and Check for Updates are shown to authorized administrators.
- Basic installations can receive maintenance/security updates without a key.

Scheduled task diagnostics

- QC Frontend User Manager Automation Runner handles operational work when Pro or higher is configured.
- License Revalidation checks entitlement separately every 24 hours.
- Status shows plugin/routine availability, task count, last execution, exit code, next execution, and repair controls.
- The yellow scheduler notice provides the current PHP and Joomla CLI paths and the scheduler:run --all command.
- Lazy Scheduler depends on site activity; a server cron is more dependable for quiet sites.

7. Settings and Safety Controls

Core settings

Setting	Purpose
Administrator notification recipients	Additional addresses for configured onboarding, approval, automation, and management notices.
Post-setup redirect	Optional destination after Invite Link or Join Code setup completes.
Recently Created Users mode/count/days	Controls how the frontend recent-user view chooses its window.
Default approval/blocking	Makes eligible workflows pending by default when Pro approval is available.
Email administrators	Sends configured event notifications.
Show Create With Join Code	Shows the Max method tab on the authorized Create page.
Auto-login after setup	Attempts to log the new user in after Invite Link/Join Code completion when Joomla allows it.

Group and account protection

Control	Use
Source/viewable groups	Choose which users may appear in eligible frontend lists.
Editable groups	Choose which users Frontend User Manager may change.
Allowed/assignable groups	Choose groups Profiles and management actions may assign.
Protected groups	Never allow unsafe exposure or modification.
Protected user IDs	Hide specific accounts from frontend actions.
Exclude admin recipients	Keep notification recipients out of sensitive results.
Exclude current manager	Prevent a manager from accidentally changing their own account.

Safety first

Configure protected groups and users before assigning frontend menu access. Super Users and administrator-level groups should not be made available through ordinary onboarding Profiles.

8. User Type Profiles

Profiles let frontend users choose a friendly account type instead of raw Joomla group IDs.

Field	What it means
Title	Friendly choice such as Registered User, Volunteer, or Training Participant.
Description	Plain-language explanation.
Assigned groups	Joomla groups applied when the Profile is used.
Requires approval	Makes eligible onboarding pending when Pro approval is enabled.
Send welcome email	Controls the direct-created welcome for this Profile.
Published	Only published Profiles are available for new onboarding.

Included Profile

Default Registered User adds new users to the standard Registered group for normal site access.

1. Open Components > QC Frontend User Manager > Profiles.
2. Edit the included Profile or, on Pro or higher, choose Add New.
3. Give it a clear title and description.
4. Select only approved, non-protected Joomla groups.
5. Choose approval, welcome email, and Published settings.
6. Save and test with a non-admin account.

9. Invite Packs

Invite Packs make Invite Link creation repeatable by combining a Profile, expiration, email template, landing message, and approval behavior.

Field	What it controls
Title / description	Friendly workflow name and explanation.
Profile	Approved account type applied at completion.
Expiration days	How long new Invite Links remain valid.
Approval override	Whether this pack requires approval.
Send email	Whether QCFUM attempts initial Invite Link delivery.
Email template	Which configured Invite Link template is used.
Landing message	Message shown during account completion.
Published	Whether the pack can be selected for new invites/codes.

Included Pack

Starter Invite Pack sends a standard Invite Link that lets a new user finish setting up their account from the frontend.

1. Open Invite Packs.
2. Edit the included pack or, on Pro or higher, add another.
3. Choose the Profile and expiration window.
4. Choose the Email Template; edit the actual wording on Email Templates, not inside the pack.
5. Set approval/landing behavior and publish.
6. Test it through the frontend Invite Link method.

10. Join Codes

Join Codes are Max/All Access. They let a person self-start onboarding through a code that maps to an Invite Pack.

1. Open Join Codes and choose Add New.
2. Enter a clear internal title and code value. QCFUM normalizes codes to uppercase letters, numbers, underscore, or hyphen.
3. Select an active Invite Pack.
4. Optionally set a usage limit and expiration.
5. Publish the code.
6. Open the frontend Create page, choose Create With Join Code, search/select the code, review its summary, and complete a test account.

What the frontend selector shows

- Only codes that are published, not expired, have remaining uses, and map to an active Invite Pack/Profile.
- Search by title, Invite Pack, code, expiration, or remaining uses.
- Summary: Join Code, Invite Pack, User Type Profile, approval requirement, remaining uses, and expiration.
- Automatic selection when exactly one usable code is available.

Server revalidation

QCFUM checks the selected code again when the form is submitted. A code that became expired, exhausted, unpublished, or invalid after the page loaded will be rejected safely.

11. Email Templates

Every real QCFUM email uses a configured template and Joomla's mail transport, sender address, and sender name.

Edit a template

1. Open Email Templates and choose Edit beside the template you need.
2. Review the title, description, subject, publication state, plain-text body, and format.
3. Click a token pill to insert it at the cursor.
4. On Basic, edit the plain-text body. QCFUM generates responsive built-in HTML from it.
5. On Pro or higher, select Custom HTML to edit the complete HTML source.
6. Choose Preview HTML. Close it with the black X or Escape; Preview closes without closing the editor or losing unsaved edits.
7. Save the template, then use the green Send Test button from the template list.

Feature	Behavior
Built-in HTML	White-label, responsive HTML available on Basic and generated from editable plain text.
Custom HTML	Pro/Max/All Access or active Max preview; complete source remains editable.
Downgrade	Custom HTML remains saved even when editing is locked.
Preview/Test	Realistic sample values are provided for every known token.
Real delivery	A workflow will not silently send genuinely unresolved tokens.
Send Test recipient	Current administrator account email.

No hardcoded branding

Customer-facing emails use site/product tokens and Joomla mail settings. Distributed templates do not force QuantaCade branding.

12. Frontend Design and Frontend Text

Frontend Design

The default scope controls all frontend pages. Each display can switch to Custom Formats and save its own values without changing another display.

- Buttons and text colors, height, and font size.
- Form background, border, corner radius, width, padding, and typography.
- Field labels and field fill/border/text colors.
- Tables, headers, pagination, and rows-per-page controls.
- Checkbox/toggle border, fill, checkmark, label, and size.
- Popup/modal button styling and spacing.

Frontend Text

- Optional heading and body for each frontend display.
- Blank heading/body means nothing is inserted in that area.
- Each display saves independently.
- Use concise operational wording; avoid license or upgrade details intended only for administrators.

Restore Defaults

Restoring the default design changes only the default scope. Saved Custom Format values remain available.

13. Create Page Overview

Method tab	Minimum plan	What it does
Create	Basic	Creates a normal Joomla user and emails a private temporary password.
Create With Join Code	Max / All Access	Creates an account through a currently usable code and mapped Invite Pack.
Invite Link	Basic	Emails a secure setup link.
CSV Import	Pro	Processes multiple direct-create or Invite Link rows.

- Only available/configured methods are shown.
- Hidden method fields are disabled, preventing accidental submission of another method's data.
- The page is for authenticated, authorized users; it does not grant Joomla backend access.
- Plan/license details are not shown to ordinary frontend users.

14. Create User

1. Open the Create, Invite, Import New User Form menu item and choose Create.
2. Enter name, email, optional username, and an available User Type Profile.
3. On Pro, enter a temporary access date only when your administrator has enabled that behavior.
4. Submit the form.
5. QCFUM checks duplicates, plan allowance, Profile/group scope, protected groups, and approval rules.
6. The new user receives a welcome email with a private temporary password and is required to reset it at first login.

The submitting user never sees the password

Do not copy passwords into notes or send them manually. QCFUM generates and delivers the temporary password through the configured template.

When approval is required, the account is created blocked and the frontend confirms that it is pending. An administrator approves or rejects it from Tracker.

15. Create With Join Code

1. Open the unified Create page and choose Create With Join Code.
2. Use Find Join Code to search currently usable options.
3. Select a code and review the Invite Pack, Profile, approval requirement, uses remaining, and expiration summary.
4. Enter name, email, optional username, password, and confirmation.
5. Submit. QCFUM rechecks the code and creates the account only if it is still usable.
6. The code's used count increases only after successful creation.

No codes available

Ask an administrator to confirm that a code is published, unexpired, has remaining uses, and maps to a published Invite Pack and Profile.

16. Invite Link

Create an Invite Link

1. Choose Invite Link on the frontend Create page.
2. Enter the recipient email and optional name.
3. Select an available Invite Pack.
4. Submit. The page confirms that the Invite Link was created/emailed or submitted for approval.
5. The raw Invite Link is never displayed on the success page.

Recipient completion

1. The recipient opens the emailed secure link before expiration.
2. They enter their name, optional username, password, and confirmation.
3. QCFUM creates a normal Joomla user using the Invite Pack's Profile and marks the invite completed.
4. When configured and possible, the user may be logged in and redirected after setup.

Resend/nudge safety

When an authorized user resends or nudges an invite, QCFUM does not invalidate the current link unless the replacement email sends successfully. A failed resend leaves the previous link usable.

17. CSV Import

CSV column	Requirement
name	Required
email	Required
username	Optional
method	Optional; direct or invite
profile	Optional Profile selection/reference
invite_pack	Optional for Invite Link rows
password	Do not include; password columns are rejected

1. Choose CSV Import and upload a CSV file or paste rows.
2. Confirm the selected default mode and any row-level direct/invite values.
3. Preview the rows when preview is enabled.
4. Review duplicate warnings, invalid Profiles/Packs, and row errors.
5. Process the import.
6. Review created, Invite Link, skipped, and failed results. QCFUM sends configured summary emails.
 - Default maximum is 250 rows; the administrator may set 1-5000.
 - Duplicate behavior is Flag or Skip. QCFUM 1.0.7 does not update existing users from CSV.
 - Direct rows receive private generated passwords and reset requirements.
 - Invite rows receive secure Invite Links.

18. Invite Tracker

Invite Tracker lets an authorized frontend user review their permitted Invite Link activity without opening Joomla administration.

Control/column	Use
Pending default	Shows active work first.
Completed filter	Includes completed invites.
Inactive filter	Includes expired, cancelled, or rejected invites.
Date range	Narrows records by created date.
Rows per page / pagination	Controls long histories.
Status / last email / next action	Explains current state and scheduled automation.
Nudge / resend	Sends the configured manual reminder for an active invite.
Cancel	Stops an active invite when the user is authorized.

Stale page protection

QCFUM checks the current invite status again when an action is submitted. An already completed, expired, or cancelled record cannot be changed just because an older browser page still shows a button.

19. Recently Created Users

This frontend view shows account creation attributed to the authorized user according to the administrator's configured count or day window.

- Filter by date and use pagination/rows-per-page for larger histories.
- Review name, email, Profile, source, status, and created time.
- Submitted By attribution is not account ownership and does not grant extra rights over the user.
- Protected/scope rules still apply to what can be shown.

20. Approvals

Approvals are Pro or higher and are disabled by default. The administrator may require approval globally, by Profile/Invite Pack, or by workflow type.

Pending item	What happens
Direct-created account	Account is created blocked and appears pending in admin Tracker. Approve enables it; Reject handles it according to the supported workflow.
Invite Link	Invite is recorded pending and is not delivered until approved. Approve sends it; Reject marks it rejected.
CSV rows	Rows follow configured direct/invite approval rules.
Group change or deletion	The immediate action is withheld and the request is recorded/notified for administrator review when configured.

- Approval Needed, Approved, Rejected, and optional reminder emails use the configured templates.
- The Tracker tab provides direct Approve/Reject buttons for pending created users and pending Invite Links.

21. Scheduled Automation

Scheduled Automation is Pro or higher. It runs through Joomla Scheduled Tasks and handles configured background work.

Automation job	Typical default
First / second / third nudge	2 / 5 / 10 days
Stale Invite Link auto-cancel	14 days
Queued email retry	Enabled when configured; 3 attempts by default
Expired-status synchronization	During automation runs
Temporary CSV cleanup	7 days
Approval reminders	Off by default; 3-day timing defaults
Activity/audit cleanup	Off by default; 365-day retention when enabled
Administrator summary	Optional

Recommended scheduler

- Use the exact scheduler:run --all command shown on Status with your server's PHP and Joomla CLI paths.
- Run it from server cron at an appropriate cadence, typically every few minutes to hourly depending on the site.
- Lazy Scheduler can work on active sites but is not dependable on a quiet site.

22. Email Queue and Delivery Problems

When a workflow email cannot be delivered, QCFUM records the failure safely. Pro automation can retry queued messages. After the configured maximum attempts, the final-failure template alerts administrators.

- Use Email Templates > Send Test to confirm Joomla mail transport before testing live onboarding.
- Review Status and Email Templates queue diagnostics for pending/failed items.
- Use Retry Now only after fixing the underlying mail problem.
- QCFUM redacts sensitive values from diagnostics; do not paste passwords or full secure links into support tickets.
- A failed Invite Link resend leaves the previous link usable.

23. User Manager

User Manager is Max/All Access and must be enabled by an administrator. It provides controlled frontend management of only the users and actions allowed by Settings.

Action	What it does
Search	Find permitted users by name, username, or email; use date filters and pagination.
Edit identity	Change allowed name/username/email values with duplicate checks.
Reset password	Generate and email a private password; manager never sees it.
Require reset	Require the user to change password at next login.
Block/unblock/activate	Change account status when allowed.
Edit groups	Change only permitted memberships; protected groups cannot be selected.
MFA required	Set the QCFUM MFA-required flag when configured.
Delete/block instead	Use the administrator-selected deletion behavior.
Bulk actions	Apply allowed reset/status/delete behavior to selected permitted users.

Three different group scopes

Source groups control who appears. Editable groups control who may be changed. Assignable groups control what memberships may be applied. Protected groups/users override all three.

24. Admin Tracker and Insights

Tracker

- Combines Invite Link and created-user records.
- Shows type, user/invitee, email, Submitted By, source, status, created time, last email, and next action.
- Filters completed/inactive records and date ranges.
- Provides Approve/Reject for pending created users and pending Invite Links.

Insights

- Shows onboarding and activity summaries appropriate to the current plan.
- Uses attribution for reporting, not ownership.
- Counts and trends are operational aids and should be interpreted with the selected filters/retention window.

25. Joomla Menu Items and ACL

Menu item type	Recommended audience
Create, Invite, Import New User Form	Trusted staff/coordinators who need allowed onboarding methods.
Invite Tracker	Users responsible for following their permitted invites.
Recently Created Users	Users who need their onboarding history.
User Manager	Highly trusted Max-level managers with tightly configured scope.

1. Create a Joomla menu item using the QCFUM menu item type.
2. Assign a Joomla Access level so only the intended users can see it.
3. Configure QCFUM component permissions for the relevant Joomla group.
4. Log in as a non-admin member of that group and test what is visible and actionable.
5. Test a user outside the group to confirm access is denied.

Menu visibility is not enough

QCFUM also checks ACL, entitlement, scope, record state, protected accounts, and CSRF on the server. Do not rely only on hiding a menu item.

26. Common Workflows

Volunteer coordinator adds one person

1. Administrator creates a Volunteer Profile mapped only to safe groups.
2. Coordinator opens Create, chooses Volunteer, and submits name/email.
3. New volunteer receives the welcome email and resets the temporary password.
4. Coordinator sees the account in Recently Created Users.

Membership office invites a group

1. Administrator creates an Invite Pack with the correct Profile, expiration, and email template.
2. Authorized user uses CSV with method=invite and previews rows.
3. QCFUM sends Invite Links and summary emails.
4. Authorized user follows pending/completed status in Invite Tracker.

Event registration with Join Code

1. Administrator creates an Event Participant Profile and Invite Pack.
2. Administrator creates a published Join Code with an expiration and usage limit.
3. Authorized user opens Create With Join Code, searches the code, reviews the summary, and completes registration.
4. Administrator watches usage and disables/expires the code when the event closes.

Delegated account support

1. Administrator enables User Manager only for a trusted manager group.
2. Source/editable/assignable scopes exclude administrators and protected accounts.
3. Manager searches a user, sends a private password reset, and requires reset.
4. Action is logged and the user receives the configured notice.

27. Troubleshooting

Symptom	Check first
Create page says unavailable or does not open	Joomla login, menu access level, QCFUM frontend ACL, and component enabled state.
CSV tab is missing	Pro/Max entitlement and Enable CSV setting; it is intentionally hidden on Basic.
Join Code tab is missing	Max/All Access entitlement and Show Create With Join Code setting.
No Join Codes are listed	Published/unexpired code, remaining uses, active Invite Pack/Profile, and permissions.
Profile/Pack cannot be added	Basic may edit only the included default; Pro or higher is required to add/delete.
Email not received	Joomla mail configuration, Send Test result, template Published state, spam folder, and email queue diagnostics.
Preview opens incorrectly	Confirm 1.0.7 files are installed and clear Joomla/browser caches; Preview should appear above the editor.
Invite resend failed	Fix mail delivery; the previous link should remain usable.
Task shows overdue	Execution history, next execution, CLI cron, Lazy Scheduler traffic, task/plugin publication, and repair diagnostics.
License shows Validation unavailable	Network/TLS/hosting connectivity; do not treat it as invalid without a valid denial response.
User not visible in User Manager	Source groups, protected users/groups, admin-recipient/current-manager exclusions, and entitlement.
Group cannot be assigned	Assignable groups, protected groups, Profile mapping, and destination-group plan limit.
Update not discovered	Outer package update site, Check for Updates, Joomla cache, and package identity.

28. Updating and Support Preparation

Safe update steps

1. Back up the Joomla site and database.
2. Record the current QCFUM version and review the release notes.
3. Install the new outer package through Joomla Extension Manager without uninstalling QCFUM.
4. Open Status and confirm installed version, license state, update site, and both scheduled task responsibilities.
5. Confirm existing settings, Profiles, Invite Packs, Join Codes, templates, invites, created-user history, and schedules remain present.
6. Run non-admin tests for the workflows your site uses.

Collect before requesting support

- QCFUM version and Joomla/PHP versions.
- Exact page/tab/menu item and action being used.
- Current plan name only; never send the license key.
- Relevant Status/task health without secret data.
- Exact error wording and approximate time.
- Whether Send Test works through Joomla mail.
- Whether the problem occurs for an administrator, a non-admin test account, or both.
- Steps needed to reproduce the problem.

Appendix A. Feature Index by Plan

Area	Basic	Pro	Max / All Access
Create / Invite	Yes	Yes	Yes
Invite Tracker / Recent Users	Yes	Yes	Yes
Frontend Design / Text	Yes	Yes	Yes
Built-in responsive HTML	Yes	Yes	Yes
Custom HTML editing	No	Yes	Yes
Add/delete Profiles and Packs	No	Yes	Yes
CSV Import	No	Yes	Yes
Temporary access dates	No	Yes	Yes
Approvals	No	Yes	Yes
Automation / queue retry	No	Yes	Yes
Join Codes	No	No	Yes
User Manager / bulk actions	No	No	Yes
Protected accounts/groups	Yes	Yes	Yes
Keyless maintenance updates	Yes	Yes	Yes

Appendix B. Email Template Index

Template family	Purpose
Direct Created User: Welcome + Temporary Password	Normal direct-create welcome and private password.
CSV Import: Direct Created User	CSV direct-created account welcome.
Invite Link	Initial secure invitation.
CSV Import: Invite Link	Invite generated by CSV.
Invite Link Resend / Nudge	General resend message.
First / Second / Third Nudge	Automatic scheduled reminders.
Manual Nudge	Frontend tracker resend/nudge.
Auto-Cancel Notice	Optional notice when stale invite is cancelled.
Automation Summary	Optional administrator run summary.
Approval Reminder	Optional administrator pending reminder.
Email Queue Final Failure	Administrative final-failure alert.
CSV Summaries	Authorized-user and administrator import results.
Approval Needed / Approved / Rejected	Approval workflow messages.
Manager Password Reset / Require Reset	Frontend User Manager password actions.
Manager Account Status / Group Change / Delete	Frontend User Manager action notices.
Bulk Action Summary	Result of a Max bulk action.
Email Template Test	Test message generated by Send Test.
Administrator Notification	General configured administrator event message.

Appendix C. Deployment Checklist and Glossary

Go-live checklist

- Backup completed.
- QCFUM package/version confirmed.
- Protected groups and user IDs configured.
- Source/editable/assignable groups reviewed.
- Default Profile and Invite Pack reviewed.
- Email Preview and Send Test passed.
- Frontend Design/Text reviewed on desktop and mobile.
- Joomla menu access and QCFUM ACL tested with non-admin accounts.
- Create and Invite Link passed.
- CSV/approvals/automation passed when used.
- Join Code and User Manager passed when used.
- Scheduled tasks show healthy next execution.
- Existing records and custom templates remain intact after update.

Glossary

Term	Plain-language definition
Basic Active	The working free plan used when no key is saved or a paid entitlement is not active.
Entitlement	The currently validated plan features allowed for this installation.
Invite Link token	A private secure value in an emailed link; QCFUM stores only a hash in its records.
Profile	A friendly mapping to approved Joomla groups.
Invite Pack	Reusable invitation configuration.
Join Code	A reusable self-service code mapped to an Invite Pack.
Queued email	A message waiting for another delivery attempt.
License Revalidation	Scheduled refresh of entitlement state; normal use also enforces entitlement.
Lazy Scheduler	Joomla task execution triggered by site activity rather than dependable server cron.
Submitted By	Audit/reporting attribution; not ownership of another user.

End of QC Frontend User Manager User Walkthrough v2.0